



East Baton Rouge Parish School System  
Prekindergarten Attendance Policy

*(Revised September, 2014 to comply with EBR's Student Rights and Responsibilities' Handbook)*

1. Any student below the age of seven (7) who legally enrolls in public school shall attend school. Any child below the age of seven (7) who legally enrolls in school shall also be subject to compulsory attendance.
2. Every parent, tutor, or other person responsible for sending a child to a public school shall assure the attendance of such child in regularly assigned classes during regular school hours established by the school board (State of La. 17:221).
3. As absences occur, a written statement from a physician, parent, or legal guardian shall be given to proper school personnel immediately or within five (5) days after the student returns to school. After five days, the absences will have to be approved by the Supervisor of Child Welfare and Attendance.
4. A child that has been absent more than 5 days per month without approved extenuating circumstances may be terminated from the program for failure to follow attendance policy. A prekindergarten attendance zone transferee or waiting list applicant may fill the vacant position. Future eligibility for the terminated child to re-enter the program will depend upon vacancies after a 30-day waiting period and a parent conference to establish a faithful, binding Home/School Compact.
5. A child is tardy after 8:30 a.m. **A pattern of tardiness may result in termination from the program.** Every minute of the instructional day is extremely important and every effort should be made to have your child in school on time each day.
6. A student may be excused for whole or partial day absences for the following reasons:
  - Personal illness
  - Serious illness in the student's immediate family
  - Death in the student's immediate family (Absences are not to exceed five school days)
  - Recognized religious holidays if the student's own faith
  - Natural catastrophe and/or disasters

School \_\_\_\_\_  
Student \_\_\_\_\_  
Parent's Signature \_\_\_\_\_  
Teacher's Signature \_\_\_\_\_  
Date \_\_\_\_\_