



MEDICAL CERTIFICATION COVID-19 TEMPORARY TELEWORK REQUEST

Return this form via Fax: 225-218-4020 Email: medcert@ebrrschools.org (Subject Line: Employee's Name)

This section to be completed by the EMPLOYEE

DATE: _____ EMPLOYEE'S NAME: _____

WORK LOCATION: _____ EMP # OR SOCIAL: _____

POSITION: _____ EMAIL: _____

CONTACT PHONE: _____

TELEWORK REQUESTED: Yes No Uncertain **PATIENT:** Self Family Member

Name of Patient _____ Relationship _____

I authorize my health care provider to provide written and verbal information to the East Baton Rouge Parish School System regarding myself or my family member's medical condition to determine my eligibility for employee leave. I understand that I must have written clearance from the below health care provider to be submitted to my employer clearing me to return to work after treatment.

Employee's Signature: _____ Date: _____

TO BE COMPLETED BY A HEALTH CARE PROVIDER – Please fill out the information below fully and completely, all applicable parts.

PATIENT'S NAME: _____ Employee Family Member

Diagnosis/Condition: _____

1. Is it medically necessary for the above employee/patient to TEMPORARILY TELEWORK? Yes No
2. Is the employee able to perform work of any kind? Yes No
3. Is the condition considered catastrophic illness that makes it necessary that they TEMPORARILY TELEWORK? Yes No
4. Is the medical condition Pregnancy? Yes No If yes, expected delivery date: _____

TELEWORK IS NOT GUARANTEED TO BE A PERMANENT OPTION.

Describe other relevant medical facts, if any, related to the condition for which the employee seeks to TEMPORARILY TELEWORK instead of reporting back to the workplace (such medical facts may include symptoms, diagnosis, or any regimen of continuing treatment such as the use of specialized equipment):

Physician's Name: _____ Address: _____

Professional License Number: _____ Issuing State: _____

Phone Number: _____ Email Address: _____

Physician's Signature: _____ Date: _____

This form can be mailed to: EBRPSS Office of Human Resources P.O. Box 2950 Baton Rouge, LA 70821-2950