

WEBSITE – MESSAGE FOR VERIFYERS OR COMPANIES

Verification of Employment/ Income (VOE/VOI) Requests:

The Office of Human Resources is dedicated to protecting our employees' information. For this reason, we use Verifent to confirm verification of employment and/or verification of income (VOE/VOI) requests are legitimate, and a permissible purpose exists as defined by the Fair Credit Reporting Act (FCRA). Verifiers seeking employment and/or income information for a **East Baton Rouge Parish Schools** employee must submit VOE/VOI requests through Verifent.

To Submit a Request:

1. Log in at <https://www.verifent.com/log-in>. Please note that new Verifent users will need to register and create an account before proceeding.
2. When prompted, enter the organization code for **East Baton Rouge Parish Schools: 1798CC**
3. Please be prepared to provide the employee's date of birth and last four digits of the social security number. Additionally, uploading proof of consent, signed by the employee, is required to complete a request.

For additional information on this process, please visit www.Verifent.com



**Organizational
Code:**

1798CC

WEBSITE – MESSAGE FOR EBRPSS EMPLOYEES

East Baton Rouge Parish School System now uses Verifent (www.Verifent.com) to provide proof of employment and income!

Using Verifent allows us to respond to these verification requests securely, in a timely manner, and transparently to you, ensuring your life events (loans, financing, benefits, etc.) are not held up.

As a consumer, when you apply for credit or any benefit that requires proof of employment and/or income, upon signing the application, you provide consumer consent to the verifier to request this information from your employer. Please direct the verifier to www.verifent.com to make the verification request. The verifier, having been credentialed by Verifent, then makes the request via the Verifent website using our Organization Code **1798CC**, your date of birth, and the last four digits of your Social Security number. The verifier must also provide Permissible Purpose in accordance with the Fair Credit Reporting Act (FCRA), another added benefit of using Verifent.

Once the request is made, we will process the verification with the peace of mind knowing that you have provided your consent to release this information and the verifier has been vetted in the process.

If you have any questions, don't hesitate to contact your HR/Payroll department or speak to a Verifent representative by calling 1-833-786-7339.

For ANY and ALL Questions please contact Verifent:

www.Verifent.com

833-786-7339

Support@verifent.com