

**Schedule of Payroll Check Dates
2021-2022 Fiscal Year**

EAST BATON ROUGE PARISH SCHOOL SYSTEM

PAYROLL DEPARTMENT

12 Month Employees Bi-Weekly					9, 10 & 11 Month Employees Semi-Monthly					Workshop/Stipends																																																																								
Pay Begin Date	Pay End Date	Check DATE	Due to Payroll By Noon on		Pay Begin Date	Pay End Date	Check DATE	Due to Payroll By 4:30pm on		Pay Begin Date	Pay End Date	Check DATE	Due to Payroll By 4:30pm on																																																																					
M-1	07/01/21	07/02/21	07/09/21	07/06/21	D-2	07/15/21	07/15/21 (D)	07/15/21		WK-1	07/01/21	07/31/21	08/26/21	08/05/21																																																																				
M-2	07/05/21	07/16/21	07/23/21	07/19/21	D-3	07/30/21	07/30/21 (D)	07/30/21		WK-2	08/01/21	08/31/21	09/24/21	09/03/21																																																																				
M-3	07/19/21	07/30/21	08/06/21	08/02/21	D-4	08/13/21	08/13/21 (D)	08/13/21		WK-3	09/01/21	09/30/21	10/26/21	10/06/21																																																																				
M-4	08/02/21	08/13/21	08/20/21	08/16/21	S-1	07/12/21	07/30/21 (B)	08/12/21	08/02/21	WK-4	10/01/21	10/31/21	11/24/21	11/04/21																																																																				
M-5	08/16/21	08/27/21	09/03/21	08/30/21	S-2	08/02/21	08/13/21 (A)	08/31/21	08/16/21	WK-5	11/01/21	11/30/21	12/21/21	12/03/21																																																																				
M-6	08/30/21	09/10/21	09/17/21	09/13/21	S-3	08/16/21	08/26/21	09/15/21	08/27/21	WK-6	12/01/21	12/31/21	01/28/22	01/06/22																																																																				
M-7	09/13/21	09/24/21	10/01/21	09/27/21	S-4	08/27/21	09/09/21	09/30/21	09/10/21	WK-7	01/01/22	01/31/22	02/25/22	02/04/22																																																																				
M-8	09/27/21	10/08/21	10/14/21 THUR	10/07/21	S-5	09/10/21	09/22/21	10/15/21	09/23/21	WK-8	02/01/22	02/28/22	03/25/22	03/04/22																																																																				
M-9	10/11/21	10/22/21	10/28/21 THUR	10/25/21	S-6	09/23/21	10/05/21	10/29/21	10/06/21	WK-9	03/01/22	03/31/22	04/22/22	04/05/22																																																																				
M-10	10/25/21	11/05/21	11/12/21	11/08/21	S-7	10/06/21	10/21/21 (F)	11/15/21	10/22/21	WK-10	04/01/22	04/30/22	05/26/22	05/05/22																																																																				
M-11	11/08/21	11/19/21	11/26/21	11/19/21	S-8	10/22/21	11/03/21	11/30/21	11/04/21	WK-11	05/01/22	05/31/22	06/20/22	06/02/22																																																																				
M-12	11/22/21	12/03/21	12/10/21	12/06/21	S-9	11/04/21	11/16/21	12/15/21	11/17/21	WK-12	06/01/22	06/30/22 (A)	06/25/22	06/16/22																																																																				
M-13	12/06/21	12/17/21	12/23/21 THUR	12/16/21	S-10	11/17/21	12/06/21	12/30/21	12/07/21	(A) Deposited on 7/05/22																																																																								
M-14	12/20/21	12/31/21	01/07/22	01/03/22	S-11	12/07/21	12/17/21	01/14/22	01/03/22	In Parish Travel Reimbursement																																																																								
M-15	01/03/22	01/14/22	01/21/22	01/18/22	S-12	01/03/22	01/14/22 (A)	01/31/22	01/18/22					All travel forms are due by the last business day of the month following travel. Example: Travel in January due by last day of February.																																																																				
M-16	01/17/22	01/28/22	02/04/22	01/31/22	S-13	01/18/22	01/28/22	02/15/22	01/31/22	<table border="1"> <thead> <tr> <th>Travel Beg Date</th> <th>Travel End Date</th> <th>Check DATE</th> <th>Due to Payroll By 4:30pm on</th> </tr> </thead> <tbody> <tr><td>TR-12</td><td>05/01/21</td><td>05/31/21 (A)</td><td>06/19/21</td><td>06/17/21</td></tr> <tr><td>TR-1</td><td>06/01/21</td><td>06/30/21</td><td>08/19/21</td><td>07/30/21</td></tr> <tr><td>TR-2</td><td>07/01/21</td><td>07/31/21</td><td>09/20/21</td><td>08/31/21</td></tr> <tr><td>TR-3</td><td>08/01/21</td><td>08/31/21</td><td>10/19/21</td><td>09/30/21</td></tr> <tr><td>TR-4</td><td>09/01/21</td><td>09/30/21</td><td>11/19/21</td><td>10/29/21</td></tr> <tr><td>TR-5</td><td>10/01/21</td><td>10/31/21</td><td>12/20/21</td><td>11/30/21</td></tr> <tr><td>TR-6</td><td>11/01/21</td><td>11/30/21</td><td>01/20/22</td><td>12/17/21</td></tr> <tr><td>TR-7</td><td>12/01/21</td><td>12/31/21</td><td>02/17/22</td><td>01/31/22</td></tr> <tr><td>TR-8</td><td>01/01/22</td><td>01/31/22</td><td>03/17/22</td><td>02/25/22</td></tr> <tr><td>TR-9</td><td>02/01/22</td><td>02/28/22</td><td>04/18/22</td><td>03/31/22</td></tr> <tr><td>TR-10</td><td>03/01/22</td><td>03/31/22</td><td>05/20/22</td><td>04/29/22</td></tr> <tr><td>TR-11</td><td>04/01/22</td><td>04/30/22</td><td>06/13/22</td><td>05/31/22</td></tr> <tr><td>TR-12</td><td>05/01/22</td><td>05/31/22 (B)</td><td>06/18/22</td><td>06/16/22</td></tr> </tbody> </table>				Travel Beg Date	Travel End Date	Check DATE	Due to Payroll By 4:30pm on	TR-12	05/01/21	05/31/21 (A)	06/19/21	06/17/21	TR-1	06/01/21	06/30/21	08/19/21	07/30/21	TR-2	07/01/21	07/31/21	09/20/21	08/31/21	TR-3	08/01/21	08/31/21	10/19/21	09/30/21	TR-4	09/01/21	09/30/21	11/19/21	10/29/21	TR-5	10/01/21	10/31/21	12/20/21	11/30/21	TR-6	11/01/21	11/30/21	01/20/22	12/17/21	TR-7	12/01/21	12/31/21	02/17/22	01/31/22	TR-8	01/01/22	01/31/22	03/17/22	02/25/22	TR-9	02/01/22	02/28/22	04/18/22	03/31/22	TR-10	03/01/22	03/31/22	05/20/22	04/29/22	TR-11	04/01/22	04/30/22	06/13/22	05/31/22	TR-12	05/01/22	05/31/22 (B)	06/18/22	06/16/22
Travel Beg Date	Travel End Date	Check DATE	Due to Payroll By 4:30pm on																																																																															
TR-12	05/01/21	05/31/21 (A)	06/19/21	06/17/21																																																																														
TR-1	06/01/21	06/30/21	08/19/21	07/30/21																																																																														
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TR-10	03/01/22	03/31/22	05/20/22	04/29/22																																																																														
TR-11	04/01/22	04/30/22	06/13/22	05/31/22																																																																														
TR-12	05/01/22	05/31/22 (B)	06/18/22	06/16/22																																																																														
M-17	01/31/22	02/11/22	02/18/22	02/14/22	S-14	01/31/22	02/10/22	02/28/22	02/11/22	(A) Deposited on 7/16/21 (B) Deposited on 7/18/22																																																																								
M-18	02/14/22	02/25/22	03/04/22	02/25/22	S-15	02/11/22	02/23/22	03/15/22	02/24/22																																																																									
M-19	02/28/22	03/11/22	03/18/22	03/14/22	S-16	02/24/22	03/10/22	03/31/22	03/11/22																																																																									
M-20	03/14/22	03/25/22	04/01/22	03/28/22	S-17	03/11/22	03/23/22	04/15/22	03/24/22																																																																									
M-21	03/28/22	04/08/22	04/14/22 THUR	04/11/22	S-18	03/24/22	04/05/22	04/29/22	04/06/22																																																																									
M-22	04/11/22	04/22/22	04/28/22 THUR	04/25/22	S-19	04/06/22	04/26/22 (F)	05/13/22	04/27/22																																																																									
M-23	04/25/22	05/06/22	05/12/22 THUR	05/09/22	S-20	04/27/22	05/09/22	05/31/22	05/10/22																																																																									
M-24	05/09/22	05/20/22	05/27/22	05/23/22	S-21	05/10/22	05/23/22 (G)	06/15/22	05/23/22																																																																									
M-25	05/23/22	06/03/22	06/10/22	06/06/22	S-22	05/23/22	06/06/22 (C)	06/17/22	06/07/22																																																																									
M-26	06/06/22	06/17/22	06/24/22	06/20/22	S-23	06/07/22	06/27/22 (E)	06/19/22	06/27/22																																																																									
M-27	06/20/22	06/30/22 (A)	06/30/22	06/29/22	D-1	06/28/22	06/28/22 (D)	06/28/22																																																																										
(A) 9 Day Check-deposited 07/08/22					(A) Certified 10 Day Checks																																																																													
					(B) 10/11 Mth Checks (80 hrs 10mth, 120 hrs 11mth)																																																																													
					(C) 10/11 Mth Checks (80 hrs 10mth, 80 hrs 11mth)																																																																													
					(D) Deferred Pay																																																																													
					(E) 11 Month Checks (120 hours)-deposited 07/11/22																																																																													
					(F) Certified and Non-Certified 10 Day Checks																																																																													
					(G) 9 Month Certified 10 Day Check																																																																													
Total of 261 Paid Days																																																																																		