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| **Date: January 25, 2022** | **Time:**  **6:00 – 8:00 PM** | **Location: Virtual**  Join Zoom Meeting  <https://zoom.us/j/91267618342?pwd=NENoMEJ5blF4L2JLempPTHBkcVp6dz09>  Meeting ID: 912 6761 8342  Passcode: b36nc2 |
| **Meeting Topic:** | **Special Education Advisory Council Meeting** | |
| **Participants:** | **Committee Members, Parents, Teachers, Community, Administrators** | |

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| **Topic** | **Facilitator(s)** | **Process** | **Materials** | **Outcome / Action** |
| **Opening** | Dr. Janet Harris,  ESS Supervisor,  SEAC Chairperson | Sharing | None | Participates will gain an understanding of the meeting process and topics to be covered.  Introduction of new SEAC Members and ESS Staff |
| **Review SEAC Handbook** | Dr. Janet Harris | Sharing | Handouts Emailed |  |
| **Determination of Method of Communication to/from SEAC Members** | Dr. Janet Harris | Discussion | None | SEAC Council Members |
| **Establishment of Dates and Agenda items for next meeting** | Dr. Janet Harris | Discussion | None | SEAC Council Members |
| **Closing and Next Meeting** | Dr. Janet Harris | Sharing | None | SEAC Chairperson |