

Southdowns PreK Center Extended Day Payment Registration Form 2022-2023

Child's Name: _____

Teacher's Name _____

Parent/Guardian Name: _____ Phone #: _____

Parent/Guardian Name: _____ Phone #: _____

Payments are due **in full** before extended day services will be provided.

Please circle a plan below.

EXTENDED DAY PLAN TYPES:	3 Week Payment Plan (due every 3 weeks)	Per 9-Weeks	Per Semester (2nd Semester)
Extended Day Fee	\$210	\$630	\$1,260
Extended Day Sibling Fee (\$10 deduction a week for a 2 nd sibling currently enrolled in Southdowns)	\$180	\$540	\$1,080

<p style="text-align: center;">Registration Fees and Information:</p> <ul style="list-style-type: none"> There is a nonrefundable registration fee of \$20.00 paid online per child due with the completed application. Registration fees paid after the deadline will be nonrefundable \$40.00 per child. 	<p style="text-align: center;">Payment Options:</p> <ul style="list-style-type: none"> All payments must be made using the EBRPSS Online Program: https://osp.osmsinc.com/eastbatonrouge/
<p style="text-align: center;">Payment Deadlines:</p> <ul style="list-style-type: none"> 3 Week Payments Due on Fridays by 5:30 9 Weeks Payments Due 1st Day of 1st 9 Weeks 1st Day of 2nd 9 Weeks 1st Day of 3rd 9 Weeks 1st Day of 4th 9 Weeks 	<p style="text-align: center;">Extended Day Payment Policies:</p> <ul style="list-style-type: none"> Payments are due in full by deadlines listed. Late payments or past-due accounts will result in immediate denial of Extended Day services. Late student pick-up (after 5:30 p.m.) will be assessed at \$1.00 per minute charge per child. Late fees must be paid at the time of pick up. The student may not return to the Extended Day Program until the fee is paid. Southdowns may exclude any child from the Extended Day program for just cause.

I have read this contract carefully (front and back), and hereby agree to all terms and conditions stated within.

Parent/Guardian Signature

Date

2022-2023 Southdowns Extended Day Program

Dear Southdowns Parents,

The Southdowns Extended Day Program offers an affordable before and after school care program for our students. Applications are currently being accepted for the 2022-2023 school year. We have 60 slots available for both the morning and afternoon sessions, and registration will be open to the first 60 applicants. Other applicants will be placed on a waiting list.

What is the Extended Day Program?

Extended Day is before and after school for children presently enrolled. It is staffed by our school personnel and serves only children enrolled in Southdowns.

How many days does the Extended Day Program operate per year?

The Extended Day Program will operate every day of school except the last day before the Christmas holidays and the last day of the 2022-2023 school year. The Extended Day Program will **not** operate on days where school is dismissed early due to inclement weather. **Refunds will not be issued due to inclement weather or absence.**

What hours will the program operate?

The Extended Day program operates from:

- Before-School – 6:55 a.m. to 7:55 a.m.
- After-School - 3:30 p.m. to 5:30 p.m.

Will snacks be provided?

Yes, students will receive a nutritious snack.

What are the program fees?

All students must pay a non-refundable registration fee of \$20.00 per child. There are 3 different plans (3 weeks, 9 weeks, semester) within the Extended Day program. Each plan is detailed on page 2.

When does the Extended Day Program begin?

The first day of the Extended Day Program will be on the first full day of school for all PreK students. If you are interested in enrolling your child/children in the Extended Day Program for 2022-2023, please complete and return the attached form. If you have questions about the program, feel free to call the school office.

Sincerely,

Mary Sue Slack, Principal

Sydney McPherson, Extended Day Coordinator