



EBRPSS SEAC COUNCIL MEETING

2023 Diversity Fair

Jobs for ESS Students Initiative

January 26, 2023

PRESENTERS:
Chundra Steele-Woods
Kimberly Turner
Robert Garcia

Agenda

Objective

Guidelines, Criteria, and
Requirements

JESSI



2023 Student Diversity Job Fair

Objective

- To provide opportunities for students with disabilities to participate in a job interview to apply the skills and lessons learned in the classroom.

Background

- Our first Diversity Fair took place at the Instructional Resource Center in April of 2018. Since then, our students with disabilities have had the opportunity to interview with a plethora of business in the Baton Rouge area. Starting in 2020, our students began interviewing for jobs within the East Baton Rouge Parish School System with the implementation of the JESSI program, **J**obs for **ESS** Students Initiatives. With this program, the students are able to become employees of the school through applying for part-time employment.





2023 Student Diversity Job Fair

Get Excited!!!!

March is Transition Month for the ESS Department. The Diversity Fair is one of our big activities. Be on the lookout for a flyer with the information for the fair and permission form. We look forward to seeing your child at the Diversity Fair (high school).





2023 Student Diversity Job Fair

Guidelines:

- The job fair is open to all high school in EBRPSS.
- Schools choose potential student-applicants based on the criteria below.
- Schools must send a list of interested applicants to csteele@ebrschools.org by a specified date. A confirmation letter will be sent after eligibility is determined.
- Schools must have a signed permission form for every student.
- Schools will have an ESS Team Member(s) assigned to interview each student.
- Schools must have at least one chaperone/sponsoring staff with the students.
- Schools should assign teachers to the student-applicants to assist them with completing a resume' and cover letter and review it with them prior to the interview. The Study Skills teachers, teachers of IEP Authority, and Speech Pathologists should work together in completing this tasks.
- Student resumes should reflect accurate basic information, work experience, training, etc. Students should be able to articulate this information during the interview and be requested to demonstrate how they perform certain job functions.





2023 Student Diversity Job Fair

Guidelines Continued:

- Schools should conduct lessons related to job interviewing skills
- It is strongly encouraged that the students dress up for the interview. Sponsoring teachers should coordinate with the principal to get this approved. Otherwise, students should wear the school uniform.





2023 Student Diversity Job Fair

Criteria:

1. ESS 11th and 12th grade students (must be at least 17 years of age)
2. Students can have no more than 2 failing grades (the committee must be notified if there are extenuating circumstances).
3. Students must have received pre-employment training or coaching from a teacher or LRS, or have participated in a career readiness course.
4. The student is willing to write a resume and a cover letter.
5. The student has a state ID or driver's license or has a means of getting one if hired.
6. The student has a portfolio (if applicable). The portfolio may contain the student's transcripts, certifications or JumpStart Credential(s).





2023 Student Diversity Job Fair

Requirements on the day of the interview:

1. Career Outfit or School Uniform
2. Completed Resume and Cover Letter
3. Portfolio or hands-on manipulatives (if applicable).





2023 Student Diversity Job Fair

Job Carving

Students who have unique abilities and needs that will require job carving, will be assigned to an ESS staff member who will assist the school in identifying specific tasks that the student will be required to perform for the duration of the employment.





Diversity Job Fair Available Positions

What are the part-time positions available?

AgriScience Aide

Classroom Assistant

Coaches' Assistant

Foodservice Technician

Graphic Arts Assistant

Maintenance

Office Assistant

Receptionist

Transportation Apprentice





Diversity Job Fair = JESSI Students

Diversity Job Fair participants apply for jobs to become JESSI students once a determination has been made to indicate that a student meets criteria to be hired for a particular position.

What is JESSI?

JESSI is the acronym for **Jobs for ESS Students Initiative**. The goal of the JESSI program is to provide opportunities for students with disabilities to obtain gainful employment which will allow them to increase employment readiness through the use of work skills and employability skills that were acquired in the classroom.

JESSI students are employed in part-time positions with the East Baton Rouge Parish School System at \$9.70 per hour, in schools and departments up to 240 hours during the school year and summer.





Diversity Job Fair = JESSI Students

Student

- Students must be approved to receive Pre-ETS through LRS.
- Students apply for a part-time position in EBR through JESSI.
Requirements: 17 yrs. old; participate in the interview process or be recommended by their principal; and meet the employability skills assessment requirement; etc.)
- Student works for up to 240 hours per school-year.

EBR Team

- ESS Team, in collaboration with HR will facilitate the completion of HR paperwork.
- ESS Team and Opportunity Now will monitor and mentor the part-time student-workers.
- Grants/ Payroll Department processes student payroll and completes invoices for reimbursements.

LRS

- LRS reimburses the school board for student wages.
- LRS pays the school board for training the student.





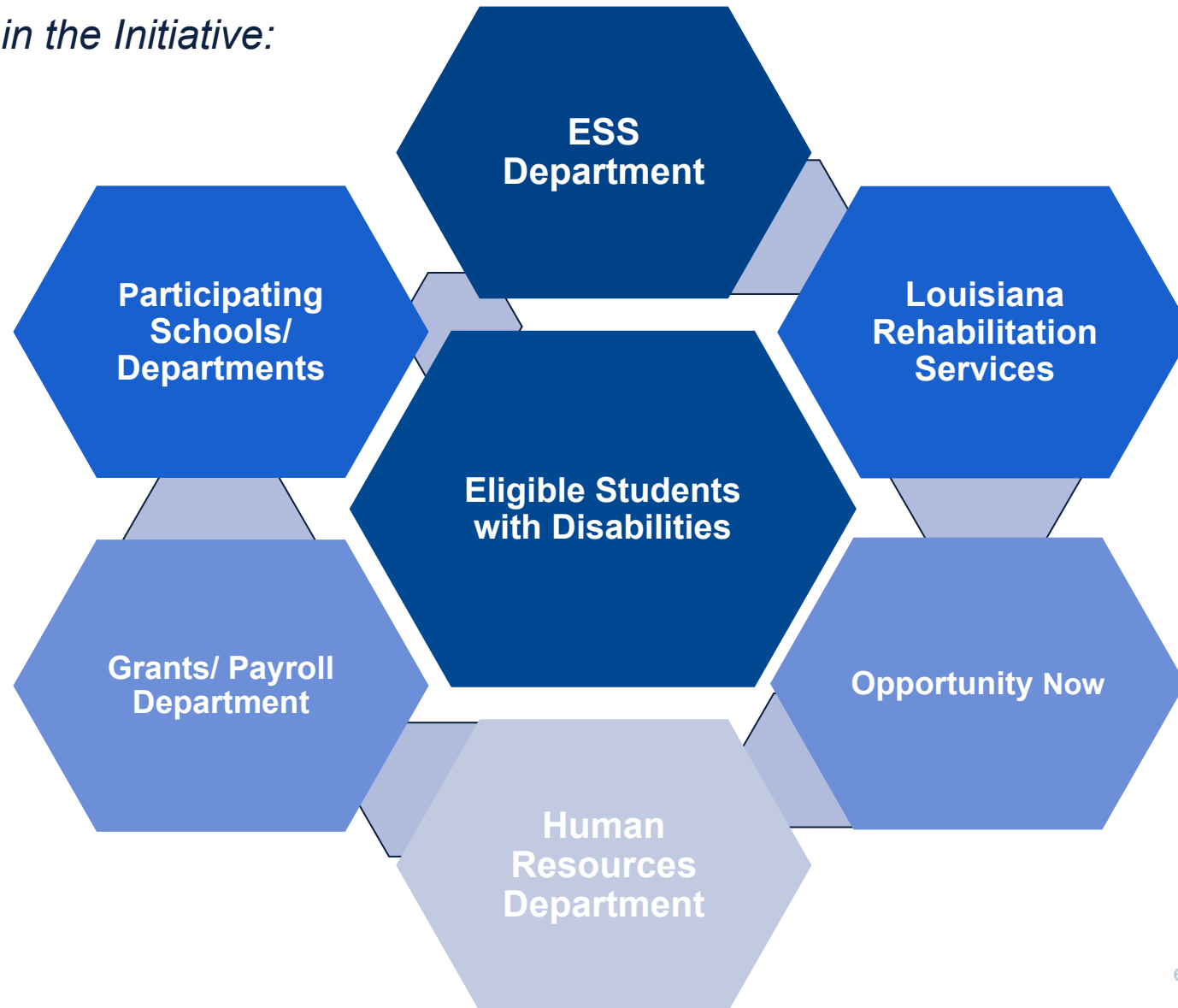
The JESSI Process

- ❑ **Step 1: Student participates in the interview process**
- ❑ **Step 2: Notification of hiring and procedures are given to the school/JESSI part-time worker/parent**
- ❑ **Step 3: Student completes Frontline Application**
- ❑ **Step 4: Student completes the Onboarding Process**
- ❑ **Step 5: Student completes the Fingerprinting process (have funds available; money order)**
- ❑ **Step 6: Receive Central Office-HR Final Clearance Approval - A Transition Team Member will notify student/parent/high school**
- ❑ **Step 7: A Transition Team Member will complete the JESSI Orientation with the student and parent**
- ❑ **Step 8: Student reports to work**



Diversity Job Fair = JESSI Students

Key players in the Initiative:





EBRPSS High Schools by Region

Broadmoor-Sherwood Region	Highland-Old South BR	Mid-City Region	North Region	Southeast Region
Belaire HS	Liberty HS	Arlington Prep. Academy	Glen Oak HS	Woodlawn HS
Broadmoor HS	McKinley HS	Baton Rouge HS	Northeast HS	
EBR Readiness Sup. Academy		Istrouma HS	Scotlandville HS	
EBR Virtual Academy		Tara HS		
Northdale Sup. Academy				





JESSI

Jobs for ESS Student Initiatives

To provide opportunities for students with disabilities an opportunity to obtain gainful employment to increase employment readiness through the use of work skills and employability acquired in the classroom.

Employs students for part-time positions at \$9.70 per hour in schools and departments for up to 240 hrs. during the school year and summer including but not limited to the following positions:

AgnScience Aide | Classroom Assistant
Coaches' Assistant | Foodservice Technician
Graphic Arts Assistant | Maintenance
Office Assistant | Receptionist

A collaborative effort among EBR schools, Louisiana Rehabilitation Services, and Opportunity Now.



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This flyer was created and designed by Belleaire High School through Opportunity Now and Project C.RE.A.T.E. Summer Internship. Learn more at perxusde.com/project-create

Any

Questions

Thank
You

