

*Division of*  
**COMMUNICATIONS &  
PUBLIC RELATIONS**  
EAST BATON ROUGE PARISH SCHOOL SYSTEM

## **FLYER APPROVAL GUIDELINES**

The East Baton Rouge Parish School System cooperates with community groups and organizations that sponsor activities of an educational/enrichment nature for students by distributing materials.

Community groups and organizations wishing to distribute flyers to our schools must register by reviewing the request form ([CLICK HERE](#)) and uploading your flyer for approval in compliance with the following guidelines.

### **EBRPSS approves the distribution of:**

- Flyers that promote an educational experience for students or parents, a healthy use of leisure time and/or a special enrichment activity.
- Information targeted to staff that announces job-related activities and instructional opportunities related to the EBRPSS curriculum.
- Flyers that include the following disclaimer, "This program is not sponsored by East Baton Rouge Parish School System."

### **EBRPSS does not approve the distribution of:**

- Materials for projects, activities or programs that would publicize or promote a particular political party, political organization or political viewpoint.
- Materials for projects, activities or programs that would publicize or promote a particular church, religious organization or religious viewpoint.
- Advertisements or coupons for products or services for sale. Exceptions to this may include school or district fundraisers.
- Materials for events deemed not suitable for children.