



STUDENT/PARENT PLAYBOOK

“Home OF THE TIGERS!”

Mascot: Tiger

School Colors: Purple and Yellow

Principal: Mrs. Jimeka Johnson

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Baton Rouge, Louisiana 70808

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[Click here for Handbook Acknowledgement Form](#)

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WELCOME TO HIGHLAND ELEMENTARY
HOME OF THE TIGERS

Dear Parents:

Welcome to Highland Elementary. We are looking forward to working with you to make this an exciting and rewarding year of academic growth for each of our students. This year our motto is
"We are Team Highland, where our:

Tigers have
Exceptional
Academic
Minds.

We want our students to strive to live up to this motto every day.

A number of policies have been made to provide an orderly, safe, and secure environment in which to learn and grow. Please read the policies and discuss them with your child. Although this document should govern the expectations, it does not cover every situation. In the event a situation is not covered, it will be addressed based upon the principal's discretion.

Sign and return the last page of this handbook to help us know you have received a copy and that both you and your child are familiar with the school's policies for the 2025-2026 school year.

Sincerely,

Mrs. Jimeka Johnson

Mrs. Jimeka Johnson
jjohnson13@ebersschools.org
Principal

MISSION STATEMENT

Highland Elementary School seeks to create a challenging learning environment that encourages high expectations for success through developmentally appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student's self-esteem is fostered by positive relationships with students and staff. We strive to have our parents, teachers, and community members actively involved in our student's learning.

VISION STATEMENT

Highland Elementary strives to be a school of excellence that promotes academic success for all stakeholders to ensure that students are on track to be college and career ready.

SCHOOL PHILOSOPHY

Highland Elementary School was established by the East Baton Rouge Parish School System for the purpose of preparing students to assume their places as responsible, productive citizens in our community, state, nation, and world. To accomplish this mission, we provide experiences and opportunities for each student to develop to his or her fullest potential. We seek to impart knowledge to our students, as well as, the thinking skills necessary to use that knowledge. We are charged with assisting students in acquiring the skills, attitudes, and insights that will help them live effectively and productively in a challenging and changing world.

Values and Beliefs

We believe...

- Everyone deserves to be treated with dignity and respect.
- We must demonstrate, encourage, and expect responsible behavior.
- All students are individuals with unique talents and abilities.
- All students should be given the opportunity for appropriate education to help them reach their potential.
- We are committed to preparing our students for the future.
- Learning should be provided in an inviting and stimulating environment.
- Learning is a lifelong process with responsibility shared by the learner, school, home, and community.

GOALS FOR STUDENTS

- A. All students will develop competencies in utilizing resources, exercising rights and responsibilities, and decision-making strategies.
 1. All students will learn to engage in the appropriate classroom, public, and school behavior.

2. All students will learn to consider the viewpoints of others.
 3. All students will recognize that they are important to themselves and others.
 4. All students will learn to respect and show appreciation for their principal, teachers, staff, other students, property, and the educational process.
 5. All students will learn to value their unique characteristics and abilities.
 6. All students will develop and incorporate an understanding of how attitudes and values affect decisions and actions.
 7. All students will participate in drug awareness education.
- B. All students will develop competencies in the basic cognitive skills that are reflective of continued learning.
1. All students will become functional readers.
 2. All students will become knowledgeable of the basic mathematical computations, problem-solving skills and strategies, computer awareness, graphing interpretations, geometry, and the meaning of fractions.
 3. All students will become effective communicators through oral and written expression.
 4. All students will develop competencies in Social Studies and Science through research, technology, and inquiry.

SCHOOL HOURS

7:55	Arrival Time for Teachers
8:00	Teachers on Duty
8:00	Arrival Time for Bus Riders and Walkers
8:00	Arrival Time for Car Riders
8:00 – 8:30	Breakfast Served
8:30	SCHOOL DAY BEGINS (Tardy Bell Rings)
3:25	Dismissal Time for all Students
3:40	Dismissal Time for Teachers

Students who are car riders should NOT arrive earlier than 8:00 a.m. or remain on campus later than 3:35 p.m. unless they are participating in a supervised extended day program on campus.

ARRIVAL AND DEPARTURE

The school driveway is one-way and one-lane. All cars will enter at the entrance of the parking lot and drop off students at the door of the auditorium.

1. **STUDENTS MAY NOT BE DROPPED OFF BEFORE 8:00 A.M. Proper supervision will not be provided until that time.**
2. Carpoolers will be dropped off and picked up in the front of the auditorium. For student safety do NOT drop students off on the street/parking lot or ask them to walk to the street to meet their ride. Carpool students must be picked up promptly by 3:40 P.M. The teachers' workday ends at 3:40 P.M. and there is no supervision after this time. Students who are picked up late will be reported to child welfare and attendance.

3. In the mornings, children in grades Pre-K through 5th go directly to the hallways of their grade level after receiving breakfast.
4. Students arriving after 8:30 A.M. must be escorted to the office and signed in by a parent to receive a tardy pass before they can go to class.
5. Handicapped parking is reserved **ONLY** for those authorized.
6. Five (5) MPH is the maximum speed in the driveway.
7. When exiting the parking lot, all cars must exit right on the one-way street.
8. There will be NO PASSING other vehicles (buses included) in the driveway. The unpredictable behavior of children requires that you follow this rule.
9. Students will not be allowed to make any change in their usual after-school dismissal procedure unless the weather is severe, preventing the walkers/bike riders from getting home safe.
10. When picking children up after 2:00 P.M, please park in the parking lot in front of the school, away from the bus zone.

CHECK-OUT POLICY & PROCEDURES

You should make every effort to see that your child is in school by 8:30 a.m. and stays until 3:20 p.m. daily. Early check-outs disrupt the learning process in the classroom and cause the child who is checked out to miss part of his/her instructional day. Unless your child is ill or you have a real emergency, please do not plan to pick up your child until 3:20 pm. If you must check your child out, please report directly to the office and sign your child out. Be prepared to report the reason for your child leaving early, present a valid I.D, and remain in the office until the child is called.

Do not send someone other than the parent to pick up a child without notifying the office and designating it on your child's emergency form. This is for the safety of the child. Please do not plan to come in and check out your child just to avoid waiting in line for dismissal time.

Please adhere to the following procedure for student check-outs:

- A. Parents must report to the office to check out a student. Parents who plan to check out a child early must handle this before 2:45 P.M. in order to avoid confusion and danger in the bus lines. Students will not be allowed to check out after 2:45 P.M.
- B. The clerical staff or administrator will call the student to the office once the parent has arrived at school.
- C. Written parental permission must be presented if someone other than the parent picks up a student. The office will contact you by phone to verify permission. Please leave a phone number where you can be contacted. This is for your child's protection.
- D. Complete and sign the check-out book in the office.

TARDINESS

Being on time is important. Children are tardy when not in the classroom by 8:30 a.m. If children are tardy, they must report to the office accompanied by an adult to check them in and allow them to get an admit slip before they can go to class.

Students who are not picked up by 3:35 pm will also be considered out of compliance.

PARENTS OF STUDENTS WHO ARE HABITUALLY TARDY WILL BE REPORTED TO CHILD WELFARE AND ATTENDANCE AFTER EVERY 5TH TARDY.

MAKE UP WORK FOLLOWING ABSENCE

Students will be able to make up work missed due to an absence if the absence was excused. For every excused absence day, the student has two school days to complete make-up work. The student and/or parents may request make-up work. If the absence was unexcused, the student may receive a zero for all missed work.

ABSENCES

By Louisiana State law, children must attend school 160 days of the 180-day school year in order to be considered for promotion. If a child has more than 20 unexcused absences, he/she will be retained, regardless of grades.

An absence is considered excused when a child's absence is due to; his/her illness, an immediate family member's illness, death in the family (not more than a week), and absences due to the observance of faith-based holidays.

Whenever your child is absent, you should send a written excuse with him/her when they return to school. This excuse can be a physician's statement or a personal handwritten or typed note from parents explaining the specific reason for absence, the date the child was absent, and the parent's signature. This should be done for each and every absence and must be done within 5 days of the child's absence. Make-up work will only be given for excused absences.

Please keep in mind that state law requires a truancy report to be filed with Child Welfare and Attendance after every 5th unexcused absence for all students.

DISTRICT ILLNESS POLICY

Your child will not be allowed to attend school if they have:

- **Vomiting or diarrhea:** Your child should remain at home until he/she has not vomited or had diarrhea for 24 hours without medication.
- **Fever:** Your child should remain at home until he/she has been free of fever for 24 hours without medication.
- **Nasal Discharge for more than 3 days.** (If allergy related, parents must provide documentation from a physician that it is not contagious.)
- **Persistent cough for more than 2-3 days.** (If asthma related, parents must provide documentation from a physician.)
- **Rashes:**
 - Any pink, red or bluish-purple rash
 - Any bumps and blisters (chicken pox)
- **Pink Eye:** Parents must provide documentation from a physician that their child is being treated with medication. (If eye itching and redness are allergy related, parents must also provide documentation from a physician.)
- **Lice:** The child must remain at home until treated and no live lice are present.

VISITATION

Parents are encouraged to visit Highland Elementary School and become a part of our excellent academic program.

ALL VISITORS MUST REPORT TO THE FRONT OFFICE TO SIGN IN AND BE ISSUED A VISITOR'S PASS BEFORE GOING TO A CLASSROOM OR ANY AREA ON CAMPUS FOR ANY REASON.

- Visitors or parents will **NOT** be allowed to interrupt the teaching and learning process by conferencing or visiting with a teacher during instructional time. If a visitor or parent would like to meet with a teacher, the visitor can schedule a meeting/conference during "non-instructional" time. Please contact your child's teacher by contacting the school.
- Parents are allowed to observe in a classroom **ONLY** when accompanied by the administration or a designee. Please contact the school to schedule an appointment.

SCHOOL DRESS CODE

East Baton Rouge Parish School Board Policy, states that uniforms for elementary school students are:

1. Burgundy shirts/blouses (Grades K-5) or Navy shirts (Pre-K) with a collar are acceptable (turtlenecks are acceptable in winter). **NO** t-shirts.
2. Navy blue bottoms (pants, shorts, skirts, skorts, dresses, and jumpers not more than 5" above the knee), **NO** jeans, biking shorts, tight fitting/stretch pants, sweatpants, or capri pants. Shirt tails must be tucked in.
3. Belts **MUST** be worn on bottoms with belt loops; shirts/blouses **MUST** be tucked in. **NO** oversized or nameplate buckles will be allowed for safety reasons.
4. Navy Blue, Burgundy, and/or black coats, socks, jackets, sweaters, parkas, sweatshirts, etc. are preferred, but existing winter wear may be worn. **NO** colored shirts are to be worn over uniforms.
5. Hooded jackets may be worn outside **only**.
6. No caps of any sort or sports headbands are to be worn inside the school building.
7. Closed-toed shoes/sneakers; **NO** sandals, high-heeled shoes, or flip-flops/slides/Crocs.
8. School spirit t-shirts may be worn every day. Uniform bottoms must be worn with a school spirit t-shirt.

IF YOU NEED FURTHER ASSISTANCE OR HAVE ANY QUESTIONS OR CONCERNS, PLEASE DO NOT HESITATE TO CONTACT THE SCHOOL AT 225-766-1272.

DRESS CODE VIOLATION POLICY

In accordance with the district policy, the following disciplinary actions will be applied for non-compliance.

- 1st Offense – Verbal warning stating uniform policy.
- 2nd Offense – Telephone to parent from Guidance Counselor.
- 3rd Offense – Student and Parent conference with counselor and administration.
- 4th Offense – Proceeds with disciplinary action.

FREE DRESS POLICY

- Hats or head apparel such as bandanas, do-rags, etc may not be worn.
- T-shirts or other articles that display any type of violence, profane, or obscene languages are unacceptable.
- Pants must be worn at the natural waist and shall not be excessively baggy nor sagging.
- Closed toe shoes/sneakers with backs must be worn. (No sandals, slides, Crocs, or slippers)
- Shorts and skirts must be fingertip length.
- Pants/jeans cannot have holes or rips. (This includes pants with patches behind the holes in the pant)
- No jeggings/leggings may be worn as pants.
- No low cut or excessively tight clothing may be worn.
- If wearing tank tops/camisoles, they must be layered with a shirt/blouse on top of the camisole/tank top. (Shoulders/undergarments may not be exposed.)
If you are in doubt, DO NOT WEAR IT!

FREE DRESS VIOLATION POLICY:

If a student violates the free dress policy they will lose free dress for the remainder of the year.

PARENT/STUDENT DRESS CODE

The following dress code was developed by the Highland Elementary School Leadership Team.

- A. Students and parents shall dress in a manner that is not disruptive to the educational process or the orderly operation of the school.
- B. The following items of clothing are prohibited: see-through apparel, including slashed or torn pants, bare midriffs, bare-backed tops, halter tops, bonnets, robes, and biker/tight/short shorts.
- C. Profane and obscene language or pictures on any article of clothing or school item (book sacks, gym bags, etc.) are prohibited.
- D. Parents, who are not dressed properly, will be asked to reschedule the visit and will not be allowed in the classroom or on the school campus.

PARENT/VISITOR ATTIRE:

- Parents/adults not appropriately dressed will not be allowed to enter classrooms, or remain on school grounds.

HOMEWORK POLICY

Homework promotes the development of self-discipline, good study habits, a sense of responsibility, mastery of skills, and comprehension of subject content. It is assigned on a regular basis and will vary according to the grade, subject, and instructional needs of the student.

- A. Homework, including tests, may be assigned over the weekend or during holidays. Students must adhere to the required assignments including reading for 30 minutes each night.
- B. All assignments are to be checked for accuracy and completion. Most homework will be graded; however, in some cases, it will not be graded. This does not include projects or any other home assignment that the teacher designates as to be graded. "Do-At-Home" projects may be given to students at various times during the year. Teachers will provide parents/students with a description of the project, requirements, timelines, and a grading rubric.
- C. Because Highland Elementary understands the value of home learning, completed homework daily by our students will be expected.
- D. Students with excused absences will be allowed to complete assignments. However, this work MUST BE completed within 2 school days.
- E. Students failing to complete homework assignments may be required to attend Lunch and Learn sessions to support and develop required skills.
- F. Homework and reading fluency will be assigned Monday - Thursday of each week.

DISCIPLINE

- Highland Elementary will follow the East Baton Rouge Parish School System discipline policy as outlined in "The Student Rights and Responsibilities Handbook."
- Highland Elementary expects its students to respect the rights of all other students, to accept and respect the authority of all adults who are a part of our school (principal, teachers, secretary, clerks, attendants, custodial staff, cafeteria staff, bus drivers, substitutes, parent volunteers), and to accept responsibility for their own behavior.
- The faculty and staff of Highland Elementary will display kindness and respect for its students but will not allow behavior that will interrupt the teaching process and infringe upon the rights of others. A discipline committee has designed a school-wide Discipline Policy that includes the utilization of Class Dojo for students in grades Kindergarten through 5. All students are responsible for bringing their Class Dojo sheets home for parents' signatures every week. Students will be required to return the Class Dojo sheet signed on Monday.

Behavior Interventions:

1st Offense – Reteach and/or model the expected behavior to the class with verbal warning.

2nd Offense – Reteach and/or model the expected behavior, contact parent, marked conduct sheet.

3rd Offense – Minor infraction is given, contact parent and -1 Class Dojo point.

4th Offense – Minor infraction is given, contact parent and -1 Class Dojo point.

5th Offense – Office Referral and/or immediate removal.

CELL PHONE POLICY

The following policy and procedure is for all students at Highland Elementary:

- Students must not bring their cell phone into the building and keep any accessories in their book bag from the moment they get on the bus in the morning until they get off the bus in the afternoon. For students who are car riders or walkers, the same protocol applies.
- Cellphones should not be visible at any time during the school day. This includes the bus ride to and from school.
- If the above policy is not followed, disciplinary actions will be applied.
 - o 1st Offense: The cell phone will be confiscated and parents will be notified.

HIGHLAND'S SCHOOL RULES

Highland Elementary is a Positive Behavior Interventions Support (PBIS) school. This means that our discipline plan is based on a positive behavior reward system. Students are rewarded through our management app Class Dojo. The following matrix explains our Expectations and Rules by setting.

Expectations	Cafeteria Rules	Playground Rules	Restroom Rules	Hall Rules
P ersonal Responsibility	Keep area neat and clean	Line up quickly and quietly	Paw pass required	Paw pass required
A ct Respectfully	Quiet Zone	Use kind words	Respect property and respect privacy of others	Quiet zone
W inning Attitude	Use good manners	Show good sportsmanship	Wait patiently	Greet teachers and visitors
S afety First	Keep hands, feet, and objects to self. Wash and dry hands.	Use equipment safely	Wash and dry hands. Keep area clean	Keep hands, feet, and objects to self. Walk quietly.

PARENT/SCHOOL COMMUNICATION

We believe that communication between parents, students, teachers, the administration, and the community is vital if we are to truly meet the needs of the students we teach. Therefore, we will use a variety of means to communicate with parents on a regular basis. These include, but are not limited to, the following:

- *J-Campus Parent Access*
- *Parent/Teacher Conferences*
- *School Website-updated regularly*
- *School App-updated regularly*
- *Flyers/Announcements*
- *Student Work Packets (Sent home every 10 days)*
- *Report Cards (Every 9 weeks)*
- *Progress Reports (Every 4½-weeks)*
- *Phone Calls*
- *Notes Home*
- *Parent Workshops*

If you have any questions, please do not hesitate to communicate with the school.

CONFERENCES

Parent and Teacher

1. Arrangements for conferences can be made by calling your child's teacher at the school or through Class Dojo App between 8:00 A.M. and 3:40 P.M. at 225-766-1272. Please arrange all Parent-Teacher conferences with your child's teacher first. Parents may also complete the conference request form found in the school office. Please try not to bring small children into conferences. Please do not interrupt students during the instructional time between 8:00 AM-3:35 PM for an unscheduled conference with the teacher as you may be asked to leave.

Parent and Administrator

Parents should schedule conferences with the principal only between the hours of 7:30 A.M. – 9:00 A.M. and 2:00 P.M. – 4:00 P.M. This enables the principal to spend more time in the classroom.

GRADING & REPORT CARDS

1. Student work packets – samples of students' work will be sent home every 10 days.
2. Report Cards will be given out at the end of each 9-week period. Grades and instructional levels are marked on this report.
3. Mid-Nine Week Progress Reports – The progress reports inform parents of the students' progress during the nine-week period.
4. Parents are encouraged to visit the Parent Access Center website at any time to view their child's progress.

Grading Policy

The district grading scale for students in grades K – 8:

GRADING SCALE FOR ALL EAST BATON ROUGE PARISH SCHOOLS		
Letter Grade	Percentage	Quality Points
A	100-90%	4
B	89-80%	3
C	79-70%	2
D	69-60%	1
F	59% and below	0

OBSERVATIONS

We encourage parents to become actively involved in their child's education. We welcome and encourage you to observe in the classrooms. Please follow the rules listed below when you come to observe.

1. Classroom observations will be held between the hours of 10:30 a.m.-2:30 p.m. due to the uninterrupted 90 minutes reading block.
2. Call or visit the office at least 48 hours prior to the day you wish to observe to complete a Classroom Observation Request Form.
3. On the day of your observation, you must report to the office to sign in and get a visitor's pass.
4. Enter the classroom quietly. Please do not stop the teacher's lesson.
5. Observe quietly. Please do not talk with your child or the teacher.
6. Limit your stay to no more than 20 minutes and leave the room quietly.
7. We ask that you DO NOT bring small children or additional visitors with you.

SCHOOL CAFETERIA

BREAKFAST

Our school participates in the parish-wide free breakfast program. Breakfast is free to all students and there will be no collection of breakfast money. Students eat breakfast in the cafeteria. Visitors may not eat breakfast at school. Breakfast will be served from 8:00-8:30 a.m.

LUNCH

Our school lunch program is excellent and provides many learning opportunities to teach nutrition, etiquette, and manners. The "Type A" lunch that is served meets the dietary requirements for growing boys and girls.

It is our desire that everyone participate in the lunch program. In case of allergies, a parent should send a note to the cafeteria manager and to the teacher.

Parents/Guardians will be allowed to eat with their child and must pay the cost of an adult plate (\$5.60). Parents may not bring any fast food or take-out food into the cafeteria.

LUNCHES THAT ARE BROUGHT TO SCHOOL:

- Students are permitted to bring their own lunch from home. We ask if you choose this for your child that you adhere to the following:
 - Lunch must be brought consistently.
 - All lunch items should be securely packaged in a lunch box or bag.
 - Beverages must be placed in containers (NO CAN SODAS AND NO FAST FOOD). Milk can be purchased if desired.
 - Teachers cannot heat food for students. Parents must pack lunches that do not require heating. This is for safety reasons.

FUNDRAISERS

We will have school-wide fundraisers throughout the school year to assist in purchasing more updated resources for our students. The following is a list of a few fundraisers we will host during the school year: Boo-Grams, Lucky Grams, Valentine Grams, Coin Drive, Jean Days, T-shirt sales, Field Day, Kona Ice, Book Fair, etc.

PARTIES

At this time, birthday parties are not permitted at any grade level. Two classroom parties are permitted during the school year.

- A. Each class will be allowed two parties. These are held right before the Winter Break and at the end of the year. Student or teacher birthday parties, etc. cannot be held at school. Younger brothers and sisters may not be involved in school parties.
- B. **NO HOMEMADE REFRESHMENTS CAN BE SERVED TO ANY STUDENT AT ANY SCHOOL ACTIVITY OR PARTY.** This is a district policy.
- C. "Surprise" parties for the teacher are not allowed.
- D. Pre-packaged treat bags may be passed out at the end of the school day for Holidays.

FIELD TRIP POLICY

- A. Students must have a signed permission slip/form from a parent or guardian to participate in a field trip.
- B. Students **MUST** ride the bus to and from all field trips.
- C. Children other than those students with permission to attend are not allowed on school field trips.
- D. Students missing school and attending field trips other than those planned specifically for them shall be reported to the Supervisor of Child Welfare and Attendance.
- E. Parents may be required to attend field trips with students who have repeated behavioral concerns.
- F. All permission forms and money due **MUST** be turned by the DUE DATE. The school will not accept forms or money after the set deadline.
- G. Field trip money is **NONREFUNDABLE**. Expenses have been paid, or committed to the vendor, and the school cannot be reimbursed. (The school cannot make change. Send the exact fee amount.)

PROMOTION POLICY

Students must be in attendance for 160 days per school year in order to be promoted to the next grade.

E.B.R.P. Promotion Policies For Kindergarten – Grade 5:

If a child does not reach the prescribed level of 60% in both reading and mathematics, the child may be recommended for the extended year if one is available, and shall be recommended for retention if pupil progression standards are not met.

The decision for promotion following a summer program will be made by the appropriate school staff at the school where the child will attend the new school year.

To be promoted in grades 1 through 5, a student must have:

- An annual average of 60% (D average, one quality point without rounding) in both reading and mathematics and two other subjects.
- A "D" or higher must be earned during the third and fourth nine weeks periods.
- Any student not meeting these criteria may be required to attend the extended year program, if available, to be considered for promotion.

Parents must be given a review of their child's progress at each conference period and be encouraged to be a part of the team to plan interventions to accelerate progress when needed.

To ensure that individual needs are met and continuous progress occurs, alternatives to retention with documented efforts may include the following: Special Auxiliary Programs, Looping, Transition Classes, Extended Day, and Extended Year.

GRADING AND REPORTING

In order to keep you informed of the progress of your child, we ask that you participate in Parent/Teacher conferences throughout the year. An **Open House** will be held at the beginning of the school year for the purpose of introducing you to each teacher and explaining what will be expected of your child.

- A. Once every 10 days, the teacher will send home a "School Work Packet" containing classwork and test papers. You are to sign and return this envelope the next day. Please return all papers. If you do not receive the packet, please contact your child's teacher.
- B. **Progress Reports** will be sent home once between report cards. **Report cards** will be sent home each nine weeks.
- C. Students in grades K – 5 will receive Honor Roll for "All A's" or "A/B's" in all academic subjects on or above level including conduct and work habits. **No grade on the report card can be lower than a "B".**

STUDENT PROGRESS CENTER

Parents can monitor their children's academic progress, school attendance, and disciplinary activity, by accessing the East Baton Rouge Parish School System's Student Progress Center. We will send home an informational sheet informing you how to access this system. If you have questions please call the office at 225-766-1272.

LOST/DAMAGED TEXTBOOKS

All textbooks, library books, and additional materials are loaned out to students. Students are expected to return these items in good condition. They will be expected to pay for damages and losses.

CHROMEBOOK REPAIR COSTS

Students are responsible for taking care of their district issued Chromebook/tablet and charger. If a student is found to be negligent and caused damage or loss of their device the following charges can be levied to the child's parents through JCampus.

Approximate Repair Cost (Parts and Labor)

- Missing Keys - \$5.00
- AC adapter replacement/broken/missing - \$35.00
- Battery damaged - \$40.00
- Touchpad - \$40.00
- Damaged Keyboard - \$85.00
- Damaged Shell - \$85.00
- Broken screens - \$100.00
- Motherboard - \$100.00
- Replacement computer due to neglect - \$220.00
- District Assigned Case (Chromebook or Tablet) - \$20.00
- Acer Tablet Replacement Screen - \$190.00
- Replacement tablet due to neglect - \$200.00
- Damage to charging port - \$200.00
- Stylus pen replacement for Acer not tablet - \$12.00
- T-Mobile Hot-spot - \$90.00
- T-Mobile Hot-spot AC Adapter - \$30.00
- Hinges - \$5.00

*Matrix price quotes are based on the vendor pricing and availability.

INCENTIVES

Students will be recognized for their positive, cooperative behavior through incentives (classroom and school-wide programs). The following list shows examples of incentives used.

- Praise (Class Dojo)
- Rewards (stickers, name on bulletin board, etc.)
- Positive notes/Calls to Parents
- Positive Behavior Support rewards (PBIS)
- Tiger of the Month

SCHOOL DRUG POLICY

- A. The School Drug Policy applies to all students in the East Baton Rouge Parish School System.
- B. The teacher, principal, or other administrators may search a student when there is probable cause to believe that the student has drugs in his/her possession.
- C. Students possessing a drug (controlled dangerous substance) shall be reported to the School Drug Enforcement TASK Force for investigation.
- D. Parents and/or guardians shall be contacted immediately.

SCHOOL BUS POLICY

Our goal is to ensure our students are transported to and from school as safely as possible. Parents/Guardians should understand their responsibility in working with the bus driver and school system personnel for the welfare and safety of their children.

Responsibilities of parents/guardians are as follows:

- A. Be familiar with and follow local board and school level policies for school bus transportation. Sign and return the school bus agreement within the first week of school.
- B. Have children ready and at their designated pickup points along the route.
- C. Cooperate with the school and bus driver in teaching children safety precautions and good manners and habits for school bus passengers.
- D. Assist when there are disciplinary actions.

BUS RULES

A bus with undisciplined passengers is a hazardous bus. The misbehavior of the students can lead to accidents. The driver must concentrate on the driving task at hand and cannot be expected to constantly discipline the students while the bus is in motion. Therefore, for the safe operation of the school bus, students should be aware of and obey the following safety rules:

Cooperate with the driver; your safety depends on it!

1. Enter and exit the bus quietly at all times.

2. Keep hands, feet, negative comments, or objects to yourself and away from other students, windows, or doors.
 3. Present written permission from your parents, and approved by the principal, to your bus driver to get on and off the bus at a stop other than your own.
 4. Quietly remain seated in your assigned seat until the bus driver gives you permission to stand.
- Bus riders will be dismissed as each bus arrives to load in the bus loading zone. Students may ONLY ride home on their assigned bus. (Students may not ride home on a bus with a friend.) --- as per EBRPSS Transportation Department Policy

The Bus Driver and the parents will initially handle discipline problems on the bus. Bus Drivers will attempt to resolve problems by contacting the child's parents. A bus referral from the bus driver will be sent to parents for student misbehavior. Referrals must be signed by parents and returned to the bus driver. If it is not returned the next school day, the child will receive a second referral slip. If this doesn't improve the behavior, bus drivers have been instructed to notify the principal. The principal may revoke bus privileges for students who do not follow the rules.

Carpool

- MORNING CARPOOL: 8:00 a.m. - 8:25 a.m.
- AFTERNOON CARPOOL: 3:25 p.m. - 3:40 p.m.

Carpool vehicles enter the driveway and LOAD/UNLOAD in front of the auditorium.

- Form one lane and follow the directions of the Highland Faculty
- When exiting the parking lot, all cars must exit right onto the one-way street.
- Cell phone use is prohibited while driving in school zones
- Smoking/Tobacco use are prohibited on school grounds
- Use the parking spaces to buckle students in, if necessary
- Highland Elementary DOES NOT allow student checkouts after 2:45 p.m. (NO EXCEPTIONS!!)
- After 2:45, all students must be picked up using carpool or buses.

NOTE: For safety reasons, all carpools must be dropped off/picked up in the carpool lane and NEVER on the street in front of the school, on ANY of the surrounding streets, or in the bus loading zone.

TRANSPORTATION CHANGES

- Please be consistent in the way your child gets home in the afternoon.
- If transportation will be different from the PRIMARY method on a regular basis (weekly or monthly), a detailed note to the teacher will be required listing which days the transportation will change.
- Changes to your child's dismissal for the day will only be made for extenuating circumstances .
- Transportation changes must be sent through a signed and dated note or an email sent to ckelly@ebschools.org by 2:00 P.M. Emails must have a picture of

the parent/guardian's Driver License included in the email. (Phone calls, DOJO messages, and text messages will not be accepted).

- If a child does not have a note or email, he/she will be sent home in the usual manner. Please make all the arrangements ahead of time and make sure your child is aware.

SNACKS

Students are **NOT** allowed to bring snacks to school. Any snacks brought to school, other than those that accompany homemade lunch, will be confiscated. Chewing gum, chips, candy, or foods of any kind on the bus or at school will not be permitted. Students may not sell candy or any other items on buses or on the school campus.

HEALTH POLICIES

We ask that you please do not send your child to school when he/she is ill. **Return the Permission for Emergency Treatment Form** so that we may have important information needed if your child becomes ill.

In the event that a child becomes seriously ill and his/her parent or the designated persons cannot be reached, **he/she will be taken to the nearest hospital by ambulance at the expense of the parent or guardian.**

If a child is too sick to stay in the classroom, the teacher will send him/her to the office and the secretary or other school personnel will call the parents to come to pick up their child. The school must have a home telephone number and at least one emergency number to call in such cases. Please make sure that you have submitted an emergency card to the school. You must update our records if your phone number changes during the school year.

MEDICATION AT SCHOOL

A. As a general principle, medication shall not be given at school unless it is certified in writing by the attending physician that such medications cannot be administered **before** or **after** school hours.

B. Possible exceptions to the general policy:

1. Medication for behavior modification.
2. Insect sting allergy – must have a note from the physician with specific instructions.
3. Anticonvulsant medications. (Ex: Dilantin, Phenobarbital)
4. Medication of asthmatic conditions.
5. Extenuating circumstances.

C. Antibiotics and other short-term medication, including non-prescription medications, **SHALL NOT BE GIVEN AT SCHOOL.**

D. Children shall not be allowed to have medication in their possession on the school grounds. Teachers and principals have the right to take the medication from the child and contact the parents to pick it up from the school.

E. Prior to administering any medication during school hours, the following will be required:

1. The Parental Consent/Physician's Order Form must be completed by the physician and signed by the parent or guardian.
2. The medication shall be taken to school by the parent or guardian in a container labeled by a pharmacist. Unlabeled medications will not be administered by school personnel.
3. No more than a month's supply of medication will be kept at school. The empty bottle will be sent home with the child.
4. At the beginning of each school year and anytime there is a change in medication, a new form from the physician shall accompany the new prescription.
5. All medication shall be recorded daily on the Medication Log. The Parental Consent/Physician's Order Form shall be attached to the Medication Log.
6. Because of potential danger, medication shall be kept under lock and key in a secure, central location.
7. The principal will designate the person to administer the medication. The person designated shall have received instruction on the administration of medication.

CHANGE OF ADDRESS, TELEPHONE/EMERGENCY NUMBERS

Please keep the school informed of any change of address, telephone number, or emergency number. It is important that we are able to reach you at all times in cases of illness or accident.

PROCEDURES FOR EMERGENCY SITUATIONS

Highland Elementary has a crisis & disaster plan. We will practice proper emergency procedures with the students to prepare them in case of fire, tornado, or other disasters. Your child's safety is our number one priority!

Specific procedures are outlined for use when it becomes necessary to send students home at a time other than the scheduled dismissal time such as a natural disaster, civil defense alert, or extended bomb search, emergency shutdown of essential facilities, or fire emergency. The decision to close a school comes from the Superintendent's office. The following rules apply:

Parents are notified of dismissals in advance through the media so that they may make plans for a responsible adult to take care of their children if they cannot be at home.

Students will be released to parents who arrive at school to pick them up. **NO CHILD WILL BE RELEASED TO ANY PERSON OTHER THAN HIS/HER PARENT(S) DURING AN EMERGENCY WITHOUT WRITTEN PERMISSION FROM THE PARENT.** Parents must follow the school check-out procedure during emergency situations. Each child must be told how he/she is to get home if there is a chance of an emergency concerning unstable weather conditions or any other unforeseen emergency.

Children who ride buses will be kept in a safe place until the buses arrive.

MESSAGES

- A. Only messages of urgent importance can be relayed during school time as this interrupts the teaching process. If you must deliver a message or bring an item to your child, **PLEASE REPORT TO THE OFFICE.**
- B. Only office personnel, the teacher, or health clinic staff will contact parents in cases of illness or emergency.
- C. Students will not be allowed to call home for books, homework, etc. **Make sure your child is prepared as he/she leaves home.**

PERSONAL ITEMS

Please place your child's name on ALL school supplies, sweaters, coats, hats, gloves, raincoats, book sacks, etc. This enables us to return lost items to your child.

We do not encourage students to bring extra clothing, handbags, books, jewelry, musical instruments, or computer games, because they are not covered by the school system's insurance. **Any losses should be reported to law enforcement.** Claimant recourse for loss of this type would be against the perpetrator, not the school system.

If a student is distracted by or allows personal items to interfere with the learning process, they will be taken away from the student and not returned until the last day of the school year. For this reason, a student should **not bring** toys, radios, trading cards, comic books, playground equipment (including balls and jump ropes), items to sell, or unnecessary money, to school without prior approval from the principal.

ELECTRONIC DEVICES

Students are not allowed to use ANY PERSONAL electronic device on school grounds. (ipad, nintendo switch, etc.) Highland Elementary School will not be responsible for retrieving lost or stolen items. If students are using these items on school grounds, they will be confiscated. Refer to the Cell Phone Policy and Procedures on page 11 of the handbook.

PARENTAL INVOLVEMENT

Highland Elementary recognizes that parents are their children's first teachers and that parents function as educators throughout their children's lives. More than thirty years of research shows that student academic success and high self-esteem are closely related to parental involvement in a child's education from pre-kindergarten through high school. Children whose families are involved in their education have higher grades and test scores, better attendance, and are more likely to graduate from high school and attend college. In fact, the best predictor of a student's success in school is not income or social status, but how much a student's family participates in his or her education.

Highland Elementary School is committed to establishing programs and practices that create a climate of mutual trust and respect that support parent involvement.

At Highland Elementary, we also believe that the education of our children is a shared responsibility. Involvement by the school, the family, and the community, creates a stronger educational system and improves the quality of life for the students, their families, and the entire Highland community.

**A Compact for Student Success
A Parent/Student/School/Teacher Agreement
East Baton Rouge Parish School System**



2025-2026 School Year



In order to assure all students' success in school, all parties agree to the following:

	School	Teacher	Parent/Guardian	Student
1	Provide high quality curricula and instruction aligned with the Louisiana Content Standards, as well as student performance expectations.	Provide activities and lessons aligned with the Louisiana Content Standards, as well as, student performance expectations.	*Attend at least one parent/teacher conference every nine-week grading period.	Go to school on time every day.
2	Provide a minimum of two parent/teacher conferences per nine week grading periods.	Provide high expectations for all students in an encouraging and supportive manner.	Supervise homework and study time.	Go to school on a regular basis.
3	Report on an ongoing basis about students' progress in each subject area.	Provide a well disciplined and managed classroom so all students have the opportunity to learn.	Provide a quiet place for my child to work, study, read, etc.	Go to school ready to work with materials needed and homework assignments completed.
4	Provide opportunities for parental involvement and communication.	Provide an open line of communication with parents.	Provide the necessary materials my child needs for his/her success.	Stay attentive and actively participate in classroom activities.
5	Provide a safe, orderly environment in which children can learn.	Provide experiences in all subject areas.	Keep open lines of communication with my child's teacher(s) by attending parent/teacher conferences, written communication, etc.	Follow school and classroom rules and regulations.
6	Provide assistance to students through small group and individual instruction, as well as, innovative strategies and programs, etc.	Provide classroom lessons that meet the needs of students through whole class, individual, small group instruction and innovative strategies and programs.	Support the school and the teachers in maintaining a disciplined environment.	Respect classmates, teachers, administrators and other school staff.
7			Make sure my child is on time and attends school on a regular basis. Encourage my child to do his/her best.	Be a positive role model for other students.

I have read the above and agree to do all to assure success.

Signatures:

Jineka Johnson

School Administrator

Teacher

Parent/Guardian

Student



Highland Elementary

Parent & Family Engagement Policy

2025-2026

Highland Elementary recognizes that parents* are their children's first teachers and that parents function as educators throughout their children's lives. More than thirty years of research shows that student academic success and high self-esteem are closely related to parent and family engagement in education from pre-kindergarten through high school. Children whose families are involved in their education have higher grades, higher test scores, better attendance, and are more likely to graduate from high school and attend college. In fact, the best predictor of a student's success in school is not income or social status but how much a student's family participates in his or her education.

The administration, faculty and staff of Highland Elementary is committed to establishing programs and practices** that create a climate of mutual trust and respect. The East Baton Rouge Parish School System supports having a PTA (Parent Teacher Association) committees and organizations such as the School Improvement Team (SIT) in every school.

At Highland Elementary we also believe that the education of our children is a shared responsibility. Engagement of the school, the family, and the community creates a stronger educational system and improves the quality of life for students, their families, and the entire Highland Elementary community.

In order to build an effective, home-school partnership, Highland Elementary will provide the following:

*****Communication**—Establish various forms of communication that encourage regular discussions about school programs, students' academic progress, and behavioral management.

*****Parenting**—Provide information that supports families as they create home environments that value education and nurture children's curiosity for learning.

*****Student Learning at Home**—Share information with families about how to provide learning activities at home, help students with homework, and plan for success in school.

*****Volunteering**—Encourage parental participation in school activities both in and outside of the classroom, developing program ideas which respect the diverse needs of families.

*****School Decision & Making and Advocacy**—Recruit and develop parents as leaders in school-based decision-making and in advocating for the welfare of students.

*****Collaborating with the Community** – Identify, enlist and welcome community resources of all types to strengthen schools, families, and student learning.

Highland Elementary School is committed to reaching out to all parents including those who may not have had a positive experience in school or for whom English is not their first spoken language. Further, the school seeks to develop relationships with community organizations that provide services to children to foster community collaboration.

Title I Parental and Family Engagement Policy

The East Baton Rouge Parish School System recognizes that schools that receive funds through Title I have specific criteria for parental and family engagement.

Provision for substantive parental and family engagement in these schools is established under ESSA. This provision mandates the following components:

Communication

Clear and consistent communication is the foundation of effective parental and family engagement. Schools must provide Title I information to parents in an understandable, uniform format. Upon request, information shall be provided in alternative formats, including providing auxiliary aids and giving information in a language which parents can understand.

Program Development

Families will be encouraged to become active participants in Title I program planning, decision-making, and activities. Each Title I school will develop with parents, and update annually, a school-level plan for parental and family engagement. A written copy will be distributed to parents.

Partners in Learning Compact

Each child shall have an individually devised partner in learning compact, which designates specific goals and objectives for the child, the school and the parents.

School Choice

Parents, whose children attend a school that does not meet adequate yearly progress (as measured by the Louisiana Department of Education) within a specified time period, have the option of transferring their children to another designated school, under guidelines set by the East Baton Rouge Parish School System.

Teacher Certification

In keeping with the requirements of the ESSA Education Act, upon request, schools shall provide parents of children in Title I schools information about the certification status of their children's teachers.

Volunteering

Schools shall provide opportunities for parents to utilize their skills within and outside the classroom for nurturing their children's academic success.

Coordination and Support

Program coordination and technical assistance for Title I schools in planning and implementing effective parental and family engagement activities will be provided through the efforts of the office of Federal Programs.

Working with school-based personnel, the office of Federal Programs will coordinate the use of annual Partners in Learning compacts and other on-going parent and family engagement activities. Additional school-based outreach activities will also be developed and implemented with a focus on increasing active parental and family engagement and building on current activities that have been successful.

Building Capacity for Parental Engagement

Activities designed to build the capacity for strong and meaningful parental and family engagement in Title I schools shall include the use of Home-School Liaisons to foster communication, parent participation on School Improvement Teams, school level Parent Advisory Councils, and opportunities to volunteer.

Parents of Title I students will be provided with timely information about the Title I program and parental and family engagement requirements for schools under ESSA, information about curriculum and proficiency levels students are expected to achieve (Back-to-School Night), school and individual assessment information and results, including an explanation of those results, and opportunities for regular meetings related to the education of their children.

Parent and Family Engagement Activities

Parents will be provided with opportunities to add to their skills so that they may continue to work with their children to improve achievement. The types and extent of activities will vary dependent upon the assessed needs of each school and school community.

At convenient times, each Title I school will hold at least one parent workshop yearly to address topics of interest to parents.

Integration with Other Programs

The East Baton Rouge Parish School System's Title I Program will coordinate and integrate its parental and family engagement strategies with those of other local, state and federal programs such as the Head Start and Even Start programs, through regularly scheduled meetings. Community groups will be encouraged to help schools develop and implement programs that promote educational goals and support high academic achievement for all students.

Evaluation

Assessing the effectiveness of the parental and family engagement policy and improving the academic quality of the schools served under Title I will be conducted throughout the year with the engagement of parents. Measures will include:

- Family Night parent evaluations
- Attendance at Family Night and other parent engagement activities
- Annual program evaluation completed during the spring semester of each school year.
- Results of school-based survey “Measure of School, Family, and Community Partnerships” by J.L. Epstein et al., ©2002 Corwin Press, Inc.

Notes:

*The word "parents" is inclusive of adult guardians of children in the school system. In addition, the parental engagement policy underscores the importance of the participation of adult family and community members in students' lives.

**This policy complies with the requirements of the ESSA. ESSA mandates involving parents in developing a parental engagement policy, asking that parents share responsibility for student progress in academic achievement and community engagement. ESSA charges schools with the responsibility of creating programs and resources for effective parental engagement. In addition, this policy is inclusive of the specific responsibilities assigned to Title I schools. Specific policy implementation action steps are identified in Addendum II (Parent Engagement Policy Guidance Document).

***These six categories are based on the six types of parent and family engagement as defined by Dr. Joyce Epstein in *School, Family, and Community Partnerships: Your Handbook for Action*.

Revised / Approved: July 25, 2023

Dear Parent or Guardian,

Please remove this page and return to your child's school, so that we may have a record that you have received and reviewed this policy.

Thank you,

Jimeka Johnson

August 7, 2025

This is to certify that I have received and reviewed a copy of Highland Elementary School's Parent and Family Engagement Policy."

Parent's Signature

Date

Highland Elementary

Política de Participación de los Padres y las Familias 2025-2026

Highland Elementary reconoce que los padres* son los primeros maestros de sus hijos y que los padres actúan como educadores durante toda la vida de sus hijos. Más de treinta años de investigación demuestran que el éxito académico de los estudiantes y una alta autoestima están estrechamente relacionados con la participación de los padres y la familia en la educación desde el preescolar hasta el bachillerato. Los niños cuyas familias se involucran en su educación obtienen mejores notas, mejores resultados en los exámenes, mejor índice de asistencia y tienen más probabilidades de graduarse en la preparatoria y asistir a la universidad. De hecho, el mejor indicador del éxito escolar de un alumno no son los ingresos ni la condición social, sino el grado de participación de su familia en su educación.

La administración, la facultad y el personal de Highland Elementary se ha comprometido a establecer programas y prácticas** que crean un clima de confianza y respeto mutuo. El Sistema Escolar de la Parroquia de East Baton Rouge apoya tener una PTA (Asociación de Padres y Maestros) comités y organizaciones como el Equipo de Mejora de la Escuela (SIT) en cada escuela.

En Highland Elementary también creemos que la educación de nuestros hijos es una responsabilidad compartida. El compromiso de la escuela, la familia y la comunidad crea un sistema educativo más fuerte y mejora la calidad de vida de los estudiantes, sus familias y toda la comunidad de Highland Elementary

Con el fin de crear una colaboración eficaz entre el hogar y la escuela, Highland Elementary proporcionará lo siguiente:

*****Comunicación** – Establecerá varias formas de comunicación que fomenten discusiones regulares sobre los programas escolares, el progreso académico de los estudiantes y el manejo de la conducta.

*****Apoyo a la Crianza de los Hijos** – Proporcionará información que apoye a las familias en la creación de ambientes hogareños que valoren la educación y alimenten la curiosidad de los niños por el aprendizaje..

*****El Aprendizaje del Estudiante en el Hogar** – Compartirá información con las familias sobre cómo proporcionar actividades de aprendizaje en el hogar, ayudar a los estudiantes con las tareas y planificar el éxito en la escuela.

*****Voluntariado** – Alentará la participación de los padres en actividades escolares dentro y fuera del aula, desarrollando ideas de programas que respeten las diversas necesidades de las familias.

*****Toma de Decisiones y Representación en la Escuela** – Reclutar y capacitar a los padres como líderes en la toma de decisiones en la escuela y en la representación del bienestar de los estudiantes.

*****Colaboración con la Comunidad** – Identificar, enlistar y dar la bienvenida a los recursos de la comunidad de todo tipo para fortalecer las escuelas, las familias y el aprendizaje de los estudiantes.

Highland Elementary se compromete a llegar a todos los padres, incluyendo a aquellos que pueden no haber tenido una experiencia positiva en la escuela o para quienes el inglés no es su primer idioma. Además, la escuela busca desarrollar relaciones con organizaciones de la comunidad que proporcionan servicios a los niños para fomentar la colaboración de la comunidad.

Política de Participación de los Padres y las Familias del Título I

El Sistema Escolar de la Parroquia de East Baton Rouge reconoce que las escuelas que reciben fondos a través del Título I tienen criterios específicos para la participación de los padres y las familias.

La disposición para la participación significativa de los padres y las familias en estas escuelas se establece en la Ley Cada Estudiante Triunfa (ESSA, por sus siglas en inglés). Esta disposición estipula los siguientes componentes:

Comunicación

La comunicación clara y coherente es la base de la participación efectiva de los padres y las familias. Las escuelas deben proporcionar la información del Título I a los padres en un formato comprensible y uniforme. A petición, la información se proporcionará en formatos alternativos, incluyendo la provisión de ayudas auxiliares y la entrega de información en un idioma que los padres puedan entender.

Desarrollo del Programa

Se alentará a las familias a participar activamente en la planificación, la toma de decisiones y las actividades del programa Título I. Cada escuela de Título I desarrollará con los padres, y actualizará anualmente, un plan a nivel escolar para la participación de los padres y la familia. Se distribuirá una copia escrita a los padres.

Convenio de Socios en el Aprendizaje

Cada niño tendrá un convenio de socios en el aprendizaje elaborado individualmente, en el que se designan metas y objetivos específicos para el niño, la escuela y los padres.

Opción Escolar

Los padres, cuyos hijos asisten a una escuela que no cumple con el progreso anual adecuado (según lo medido por el Departamento de Educación de Louisiana) dentro de un período de tiempo determinado, tienen la opción de transferir a sus hijos a otra escuela designada, bajo las directrices establecidas por el Sistema Escolar de la Parroquia de East Baton Rouge.

Certificación Docente

Cumpliendo con los requisitos de la Ley de Educación ESSA, a petición, las escuelas deberán proporcionar a los padres de los niños en las escuelas de Título I información sobre el estado de la certificación de los maestros de sus hijos.

Voluntariado

Las escuelas deberán ofrecer oportunidades para que los padres utilicen sus habilidades dentro y fuera del aula para fomentar el éxito académico de sus hijos..

Coordinación y Soporte

La coordinación del programa y la asistencia técnica para las escuelas de Título I en la planificación e implementación de actividades efectivas de participación de los padres y las familias se proporcionará a través de los esfuerzos de la oficina de Programas Federales.

En colaboración con el personal de las escuelas, la oficina de Programas Federales coordinará el uso de los convenios anuales de Socios en el Aprendizaje y otras actividades continuas de participación de los padres y las familias. También se desarrollarán e implementarán actividades adicionales de divulgación en las escuelas con el objetivo de aumentar la participación activa de los padres y las familias y aprovechar las actividades actuales que han tenido éxito.

Formación de la Capacidad para la Participación de los Padres

Las actividades diseñadas para formar la capacidad para una participación fuerte y significativa de los padres y las familias en las escuelas de Título I incluirán el uso de Enlaces entre el Hogar y la Escuela para fomentar la comunicación, la participación de los padres en los Equipos de Mejoramiento Escolar, los Consejos Asesores de Padres a nivel escolar y las oportunidades para ser voluntarios.

Los padres de los estudiantes del Título I recibirán información oportuna sobre el programa del Título I y los requisitos de participación de los padres y las familias para las escuelas que se encuentran bajo la ESSA, información sobre el plan de estudios y los niveles de competencia que se espera que los estudiantes logren (Noche de Regreso-a-la-Escuela), información y resultados de las evaluaciones escolares e individuales, incluyendo una explicación de esos resultados, y oportunidades para reuniones regulares relacionadas con la educación de sus hijos.

Actividades de Participación de los Padres y las Familias

Los padres tendrán la oportunidad de ampliar sus conocimientos para poder seguir trabajando con sus hijos para mejorar el rendimiento. Los tipos y el alcance de las actividades variarán dependiendo de las necesidades evaluadas de cada escuela y comunidad escolar.

En los momentos adecuados, cada escuela del Título I celebrará al menos un taller para padres al año para abordar temas de interés para los padres.

Integración con Otros Programas

El Programa de Título I del Sistema Escolar de la Parroquia de East Baton Rouge coordinará e integrará sus estrategias de participación de los padres y las familias con las de otros programas locales, estatales y federales, como los programas *Head Start* y *Even Start*, a través de reuniones programadas regularmente. Se animará a los grupos de la comunidad para ayudar a las escuelas a desarrollar e implementar programas que promuevan los objetivos educativos y apoyen el alto rendimiento académico para todos los estudiantes.

Evaluación

La evaluación de la eficacia de la política de participación de los padres y las familias y la mejora de la calidad académica de las escuelas que reciben servicios bajo el Título I se llevará a cabo durante todo el año con la participación de los padres. Las medidas incluirán:

- Evaluaciones de padres en la Noche Familiar
- Asistencia a la Noche Familiar y otras actividades de participación de los padres
- Evaluación anual del programa realizada durante el semestre de primavera de cada año escolar.
- Resultados de la encuesta escolar "Measure of School, Family, and Community Partnerships" por J.L. Epstein et al., ©2002 Corwin Press, Inc.

Notas:

* La palabra "padres" incluye a los adultos tutores de los niños en el sistema escolar. Además, la política de participación de los padres subraya la importancia de la participación de los miembros adultos de la familia y la comunidad en la vida de los estudiantes.

** Esta política cumple con los requisitos de la ESSA. ESSA ordena involucrar a los padres en el desarrollo de una política de participación de los padres, pidiendo que los padres compartan la responsabilidad del progreso de los estudiantes en el rendimiento académico y la participación de la comunidad. ESSA encarga a las escuelas la responsabilidad de crear programas y recursos para la participación efectiva de los padres. Además, esta política incluye las responsabilidades específicas asignadas a las escuelas del Título I. Los pasos de acción específicos para la implementación de la política se identifican en el Anexo II (Documento de Orientación sobre la Política de Participación de los Padres).

*** Estas seis categorías se basan en los seis tipos de participación de los padres y las familias, tal como los define la Dra. Joyce Epstein en *School, Family, and Community Partnerships: Your Handbook for Action*.

Revisado / Aprobado:

Estimado Padre o Tutor,

Por favor, retire esta página y devuélvela a la escuela de su hijo, para que tengamos constancia de que ha recibido y revisado esta política.

Gracias,

Jimeka Johnson

Principal

Esto es para certificar que he recibido y revisado una copia de la "Política de Participación de los Padres y las Familias de Highland Elementary"

Firma del Padre

Fecha

Firma del alumno

Highland Elementary

STUDENT/PARENT HANDBOOK

ACKNOWLEDGEMENT FORM 2025-2026

Please complete this form and return it to your homeroom teacher.

Student Name (please print)

Grade

Date

Our signatures indicate that we have received, read, and understand the following documents:

- Title I Compact for Student Success, A Parent/Student/School/Teacher Agreement
- Highland Parent & Family Engagement Policy
- 2025-2026 Highland Student Handbook
- Media Release 2025-2026 Policy

Scan the QR Code below to access the Student/Parent Handbook.



Please sign and return the bottom portion of this page to your child's teacher.

I have read and understand the Student/Parent Handbook for the 2025-2026 School Year. By signing this, I agree to abide by the policies and procedures outlined.

Student Signature

Parent/Guardian Signature

Teacher

Jimeka Johnson

Principal Signature

Primaria Highland

MANUAL PARA PADRES Y ESTUDIANTES

FORMULARIO DE ACUSE DE RECIBO 2025-2026

Complete este formulario y devuélveselo a su maestro de aula.

Nombre del estudiante (por favor, escriba en letra de imprenta) _____ Grado _____ Fecha _____

Nuestras firmas indican que hemos recibido, leído y comprendido los siguientes documentos:

- Pacto del Título I para el Éxito Estudiantil: Un acuerdo entre padres, estudiantes, escuelas y maestros
- Reglas de participación de padres y familias de Highland
- Manual del estudiante de Highland 2025-2026
- Reglas de comunicados de prensa 2025-2026

Escanee el código QR a continuación para acceder al Manual para estudiantes y padres.



Por favor firme y devuelva la parte inferior de esta página al maestro de su hijo.

He leído y comprendido el Manual para Estudiantes y Padres del Año Escolar 2025-2026. Al firmarlo, me comprometo a cumplir con las políticas y procedimientos descritos.

Firma del estudiante

Firma del padre/tutor

Maestra/Maestro

Zimaka Johnson

Firma del director