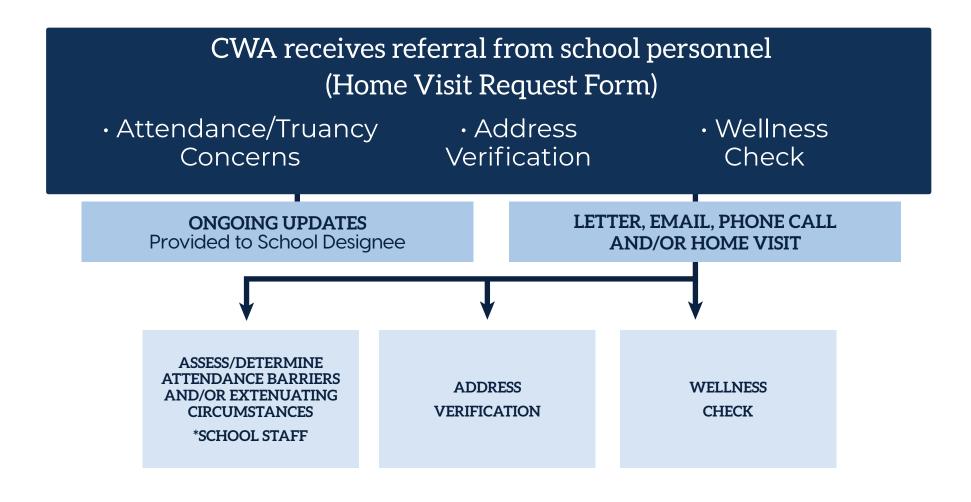
**Attendance** 





Attendance

# ASSESS/DETERMINE ATTENDANCE BARRIERS AND/OR EXTENUATING CIRCUMSTANCES \*SCHOOL STAFF

#### PARENT/GUARDIAN/ MAJORITY STUDENT

PROVIDE RESOURCE OPTION AND SUPPORT

\*Compliant (Resolved) or Non-Compliant (Monitor) \*Conduct Truancy Workshops Letters (3, 5, 10 Thresholds) Phone Calls, Home Visits

Truancy Court (Elementary & Middle)

Juvenille Court (Secondary)

#### **ISSUE RESOLVED**

### Improvement plan written (Supports Identified)

**Parent: Status Hearing** 

Compliant cases dismissed or Non-compliant cases are petitioned to Juvenile Court

#### Status Hearing Held

Options: parent/guardian (AIP or Trial)

· (AIP) Attendance Improvement Plan (30 or 60 Days)

\*AIP: CWS Monitors progress and provides report at second hearing (can have a 3rd status hearing) Compliant: Release Case

· Non-Compliant:

Trial



Attendance

#### **ADDRESS VERIFICATION**



#### **RESIDENCE VERIFIED**

(Notify school, Student remains)



#### **RESIDENCE NOT VERIFIED**

Does not live in attendance zone or district



#### LETTER PROVIDED TO SCHOOL TO GIVE TO PARENT:

#### **DROP STUDENT**

Parent: Must provide current address information to enroll student at the correct school

Student is enrolled at correct school

#### OR

Non-Compliant: CWA staff makes reasonable search efforts to locate student



Attendance



- Notify Appropriate
   Agency as Mandatory
   Reporters
- Resources/Supports

No Problems Found



Hearings

Hearing Office receives a request to schedule a hearing

Ongoing updates provided to school designee

Hearing Officer schedules the hearing and notifies the principal/designee within 24 hours.

Prinicipal/Designee

Notifies parent/guardian of the hearing date and time: Hardcopy:

1.Hand Delivered or

2.Sent cerified Mail

ESS and 504 Department: Notification is sent when an identified student is recommended for expulsion



Hearings

