



Exceptional Student Services
 Special Education Advisory Council
 6650 Sevenoaks Ave.
 Baton Rouge, Louisiana 70806

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| Date: May 13, 2026 | Time: 5:00 – 6:30 PM | Location: Woodlawn Elementary School 8160 Antioch Rd. Baton Rouge, LA 70817 |
| Meeting Topic: | Special Education Advisory Council | |
| Participants: | Committee Members, Parents, Teachers, Community, Administrators | |

| Topic | Facilitator(s) | Process | Materials | Outcome / Action |
|------------------------------------|--|-----------------------------|---------------|---|
| Opening | Mrs. Natalie Tillman-London ESS Supervisor/Chairperson | Sharing | None | Participants will gain an understanding of the meeting process and topics to be covered. |
| 2025-2026 SEAC Members | Mrs. Natalie Tillman-London | Recognition of Team Members | None | 2025-2026 SEAC Members |
| Review of Previous Meeting Minutes | Adam Melendez Parent Liaison | Sharing | February 2026 | Participants will be aware of what transpired during our previous meeting. |
| Introductions of Presenters | Mrs. Natalie Tillman-London | Introductions | None | Participants will gain an understanding of each presenter's role within ESS |
| Presenter | Karen Marchand "Bridging Gaps" | Sharing | None | Participants will acquire an understanding of the responsibilities, details, and their assigned roles |
| Presenter | ESS Parent Liaisons | Sharing | Resources | Materials if provided |
| Closing and Next Meeting | Mrs. Natalie Tillman-London | Sharing | None | Looking forward to 2026-2027 School Year |





Special Education Advisory Council (SEAC)

Meeting Minutes

Date: May 13, 2026

Time: Meeting called to order at 5:07 PM

Location: Woodlawn Elementary School

I. Call to Order

The meeting was called to order at 5:07 PM by Special Education Advisory Council Chairperson, Mrs. Natalie Tillman-London, who introduced herself and welcomed all attendees.

II. Agenda Overview

Following introductions, Mrs. Tillman-London reviewed the evening's agenda and outlined the scheduled activities.

III. Review of Previous Minutes

Parent Liaison, Adam Melendez, reviewed the minutes from the previous SEAC meeting held in **March 2026**. The minutes were accepted as presented.

IV. Presentations

- **“Bridging Gaps”** Ms. Karen Marchand (Social Worker – PreK)

The training provided parents with understanding the key differences between Pre-K and Kindergarten expectations, including increased structure, independence, academic readiness, and classroom routines. Parents were introduced to practical ways to support their child's growth by engaging in daily readiness-building activities and implementing strategies that encourage independence in everyday tasks.

- **Celebrating Parent's** Mrs. Shauna Scott & Mr. Adam Melendez (Parent Liaison) with Mrs. Dwana Webb (Exceptional Student Services Supervisor)

The Parent Liaison team presented ESS parents with Certificates of Appreciation for the 2025-2026 school year.

V. Open Discussion / Additional Remarks

During the open discussion portion of the meeting, Mrs. Tillman-London presented ESS families in attendance to a special treat to close out the 2025-2026 school year.

VII. Closing Remarks and Adjournment

Mrs. Tillman-London provided closing remarks and well wishes for a safe and fun summer. The meeting was then adjourned at 6:38 PM

